

<p>Job Title KidzArt Certified Instructor (CI)</p>	<p>Job Status Very Part Time, Hourly</p>
<p>Hours/Days Worked Typically a class consists of 2 hours a week of total time. An instructor will work 2-3 classes a week for a total of 3-10 hours a week on average. Actual times vary depending on class but hours needed are between 1 PM – 5 PM. Classes correspond with typical school schedules and vacations.</p>	<p>Supervisory Duties Supervise all students until they are retrieved by the parent, guardian or facility- employed caretaker</p>
<p>Job Summary: A KidzArt certified Instructor works as an art educator using the methods and principles designed and taught by KidzArt TX, LLC. The CI prepares for class, teaches the students in the KidzArt method, and help students reach their creative potential while bringing fun into the classroom. Successful CI's arrive early for class, and are friendly and encouraging to students, parents, and school staff. They are dependable and reliable and have a clean record and will consent to a background check.</p>	
<p>Essential Job Functions</p> <ul style="list-style-type: none"> • Run the class according to KidzArt methods and standards making it fun and exciting • Maintain attendance logs, maintain current student levels, recruit new students • Encourage children • Maintain the KidzArt rules • Prepare the location according to KidzArt system • Return teaching space to original condition at end of class • Report all feedback to local KidzArt office • Keep track of supply levels and alert KidzArt office with ample notice for replenishment if needed • Supervise the children until they are picked up by a parent or guardian, or escorted to an after school care facility. Be positive that all children are picked up by the proper adult or otherwise directed as specified on the registration form. 	<p>Requirements of the Job</p> <ul style="list-style-type: none"> • Experience working with children, classroom experience is preferred. • Art appreciation and/or related skills • Successfully complete KidzArt Certification Training • Dress professionally, as listed Employee Handbook • Travel to several area schools • Attend staff meetings to review upcoming projects and new teaching methods • Submit a video of a class semi-annually to your local KidzArt office for review • Strong communication skills • Patience and ability to work with children and seniors • Ability to carry at least 35 pounds • No allergies to standard KidzArt art materials and supplies